

(POSITIONS ANNOUNCEMENT)

Online Applications are invited from qualified candidates domiciled in District Abbottabad for filling the following vacant positions (on regular basis) in office of the Deputy Commissioner Abbottabad.

S. No	Name of Post	No of Post	Eligibility	Minimum Prescribed Qualification	Age Limit
01	Computer Operator (BPS-16)	04	Open Merit = 02 Minority = 01 Disable = 01	i) At least Second Class Bachelor's Degree in Computer Science/Information Technology (BCS/BIT Four years), from a recognized University. ii). At least Second Class Bachelor's Degree from a recognized University with one year Diploma in Information Technology from a recognized Board of Technical Education.	18-28 Years
02	Junior Clerk (BPS-11)	03	Open Merit=02 Female = 01	i) At least FA/FSc with second Division or its equivalent qualification from a recognized Board; And ii) A speed of 30 words/Minute in typing. iii) Preference will be given to Computer knowing persons.	18-30 years
03	Moharrir (BPS-07)	01	Open Merit	At least Second division in Secondary School Certificate or Equivalent Qualification, from a recognized Board.	18-30 years

TERMS & CONDITIONS.

- Candidates will be provisionally allowed to appear in the ETEA screening test based on the credentials provided. However detailed scrutiny will be carried out by the appointing authority and if any candidate is found ineligible in any respect at any stage of the recruitment process, he/she will be disqualified by the Appointing Authority.
- All the candidates will be required to create profile on ETEA's website. After creating the profile and before applying/depositing fee for any post, such candidates will have to print E-Sahulat token from ETEA's website and get their CNIC No. verified from any NADRA E-Sahulat franchise (Kiosk). Without such verification, they will not be able to apply for any post.
- Candidates qualifying the ETEA test shall subsequently be screened for relevance in terms of the eligibility criteria.
- Interview calls letter will be issued to short listed candidates only.
- Candidates should be eligible in all respects before or by the last date of receipt of the applications.
- Applications received after due dates will not be entertained. Incomplete applications or application submitted with fake documents/information shall be rejected at any stage of the recruitment process.
- Relaxation of age will be admissible as per existing Govt. Rules.
- The candidates working in Government/Semi-Government bodies should apply through proper channel. Candidates intending to apply for more than one post shall apply separately for each post with separate fee.
- Competent Authority reserves the right to increase/decrease the number of vacancies while mentioning a cogent reason thereof.
- No TA/DA will be admissible for test/Interview.
- In case of foreign degree, equivalent certificates from HEC must be provided.
- The vacant positions of Computer Operators are exclusively for the Service Delivery Centre, Computerization of Land Record, in Deputy Commissioner Office, Abbottabad.
- Errors/Omissions in number of posts are subject to rectification.

HOW TO APPLY

- Interested candidates may first visit www.etea.edu.pk and apply for the posts online.
- After successful submission of online application, a prescribed online deposit slip (having token number, Project code & candidates' personal information) will be generated.
- Take a printout of the generated deposit slip & deposit the prescribed test fee (nonrefundable) through Easypaisa app or Agent or at any branch of UBL Bank or via UBL OMNI agent.
- After successful fee submission, please keep the original deposit slip (candidate copy) having bank desired stamp with yourself and do not share it with anyone else.
- After online apply, don't send documents/testimonials to ETEA office, copies of testimonials/ documents will however, be provided by the candidates who qualify the screening test, as and when required by the Appointing Authority for scrutiny purposes.

Availability of online Application Form on www.etea.edu.pk on **25th November 2025**

Last date for submission of online Application is **15th December 2025**

Candidates will be informed through SMS by ETEA to download and Print their Roll No. Slips from www.etea.edu.pk.

Candidates are directed to do not give ported/converted mobile number.

9. Test Date, Time & Venue will be mentioned on Roll No. Slip.

10. No separate Call Letter will be issued to candidates for screening test through postal/courier means.


Deputy Commissioner
Abbottabad